

# Greater Phoenix Ryan White Planning Council

## CHPS COMMITTEE MINUTES

4041 N. Central Avenue, Phoenix, AZ 8501

Planning Council Support Office: (888) 235-1653 Fax: (888) 894.2674



### MINUTES

#### CHPS Committee

#### Tuesday, July 27, 2021

#### ZOOM TELECONFERENCING

Committee Members		Planning Council Members		Recipient Staff		Guests
☎ Ricardo Fernandez	P	☎ Randall Furrow	P	☎ Carmen Batista	P	Kate Thomas
☎ Taylor Kirkman	A			☎ Karina Tello-Medina	P	John Sapero
☎ Chuck Albrecht	P			☎ Jeremy Hyvarinen	P	Eva Steele
☎ Jimmy Borders	P			☎ Chantie Coleman	P	Melissa Rodrigo
☎ Christie Blanda	P					
☎ Deborah Elliott	P					
☎ Eric Eason	A					
☎ Deborah Reardon-Maynard	A					
☎ Meg Kramer	P					
<b>P = Present      A = Absent      ☎ = Phone/Zoom</b>						
Support Staff: Thomas Rodriguez-Schucker and Michael Koran						
<b>Call to order</b>		Randall Furrow, called the meeting to order at 12:07 pm				
<b>Determination of Quorum</b>		4 of 6 members present at 12:01 pm <b>QUORUM ESTABLISHED</b>				
<b>Welcome and Introductions</b>		The Chair welcomed Planning Council members and guests. Planning Council Support introduced each attendee and asked for any conflicts of interest.				
<b>Approval of the Minutes from May 18<sup>th</sup>, 2021</b>		A motion to approve the May 18 <sup>th</sup> , 2021 minutes was made by C. Albrecht and 2 <sup>nd</sup> by C. Blanda; The minutes were approved by unanimous vote. D. Elliott Abstained from the vote.				

Business Item	Discussion / Motion	Action
<b>Chair Update</b>	The chair shared that CHPS Committee member, Eric Eason will be attending the NMAC Stigma Reduction Technical Assistance to bring back information to the Planning Council.	Discussion Only. No Action
<b>Review Priority Settings and Resource Allocation Process</b>	<p>Carmen of the Recipient's Office shared a powerpoint presentation on the Priority Settings and Resource Allocations Process.</p> <p>The presentation discussed changes that are being implemented in the PSRA process. Dollar allocations will be updated to percentage-based allocations.</p> <p>New methodology</p> <p>Request to waive the Guiding Principles for the determination of the Cut-Funding Scenario.</p> <p>Debbie Elliot made a motion to have a roll call vote on the Priority Settings and Resource Allocation Process. The motion was seconded by C. Albrecht.</p> <p>C. Albrecht made a motion to roll call vote on accepting the Collaborative Research Methodology for PSRA. The motion was seconded by C. Blanda.</p> <p>The Motion Passed.</p>	<p><b>Motion to accept The Priority Settings and Resource Allocation Process:</b></p> <p><b>Motion:</b> D. Elliot</p> <p><b>Second:</b> C. Albrecht</p> <p>C. Albrecht-Yes D. Elliot-Yes D. Reardon-Maynard – Yes R. Fernandez-Abstain C. Blanda-Yes</p>
<b>Allocations with the Recipients Office</b>	<p>Carmen of the Recipient's Office presented the Allocations and Expenditure information. After we consider carryover we're looking at carrying over up to \$500,000. We are funding housing currently out of our ETHE funds, so we will see significantly lower housing costs. We are also experiencing delays with the reporting due to billing processes.</p> <p>The first three months of Expenditures were presented, major significances were discussed.</p> <p>Carmen also presented the Funding Category Snapshot to discuss Award, Carryover, and MAI. We also discussed historical trends and looked at where we might be if things continue as they have in the past.</p> <p>Spending opportunities for the end of the year if underspent were presented to the council as well as Cost Control opportunities in case of overspending.</p> <p>A request from C. Albrecht to wait until after the upcoming PSRA to review this again.</p>	Discussion Only. No Action

<p><b>Review Continuum of Care by Service Category</b></p>	<p>Jeremy Hyvarinen gave a presentation on the Continuum of Care by Service Category. We have received more information recently due to our ability to share data with Part B.</p> <p>We have either met or exceeded 6 of the 8 goals that we have set for 2020.</p>	<p>Discussion Only. No Action</p>
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Business Item	Discussion / Motion	Action
<b>Identification of Data Problems or Gaps in Data</b>	Nothing at this time.	
<b>Review Policies and Procedures Manual for CHPS Committee</b>	A request to send out the Policies and Procedures to the committee on CHPS Policies and Procedures for review before our next meeting.	
<b>Review and Resolve Parking Lot Items</b>	None	Discussion Only. No Action
<b>Current Event Summaries</b>	Debbie Elliot shared that the Housing Committee will meet on September 9 <sup>th</sup> 2:30-4PM	Discussion Only. No Action
<b>Call to the Public</b>	None	Discussion Only. No Action

## SCHEDULE OF NEXT MEETINGS

<b>Tuesday</b>	<b>June 1, 2021</b>	<b>12:00 p.m.</b>	<b>SPECIAL MEETING: Planning Council</b>	<b>VIA ZOOM</b>
Monday	June 28, 2021	12:30 p.m.	Executive Committee	VIA ZOOM
Tuesday	June 29, 2021	2:30 p.m.	Planning Council	VIA ZOOM
Tuesday	July 27, 2021	10:00 a.m.	TEAM Committee	VIA ZOOM
Tuesday	July 27, 2021	12:00 p.m.	CHPS Committee	VIA ZOOM
Tuesday	July 27, 2021	2:30 p.m.	STaR Committee	VIA ZOOM
Monday	August 30, 2021	12:30 p.m.	Executive Committee	VIA ZOOM
Tuesday	August 31, 2021	2:30 p.m.	Planning Council	VIA ZOOM
Wednesday	September 1, 2021	12:00 p.m.	Planning Council / PSRA	VIA ZOOM
Tuesday	September 28, 2021	10:00 a.m.	TEAM Committee	VIA ZOOM
Tuesday	September 28, 2021	12:00 p.m.	CHPS Committee	VIA ZOOM
Tuesday	September 28, 2021	2:30 p.m.	STaR Committee	VIA ZOOM

**Adjournment**

**1:55 pm**

**Signature:**



Randall Furrow (Oct 5, 2021 11:10 PDT)

**Email:** randallfurrow@aol.com

Oct 5, 2021






# 2021.7.27 CHPS Committee Approved Minutes

Final Audit Report

2021-10-05

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